



TEACHER HANDBOOK

VICTORIAN YOUNG LEADERS:
EMERGING LEADERS FORUMS (YEAR 7-8)

MAY 2023



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PART 1: INTRODUCTION

1.1 ABOUT THE EMERGING LEADERS FORUM

The 2023 Victorian Young Leaders: Emerging Leaders Forum (pilot) program is an exciting initiative funded and supported by the Victorian Department of Education and delivered by the Asia Education Foundation (AEF), Asialink at the University of Melbourne. The forum is aligned with the Victorian Curriculum Level 7-8 General Capabilities and Cross-curriculum Priorities and supports the Framework for Improving Student Outcomes (FISO) 2.0, the Amplify: Student Voice Practice Guide, the Victorian Practice Principles for Excellence in Teaching, and utilizes High Impact Teaching Strategies.

The forum is a comprehensive three-part learning program that aims to develop students' understanding of what it means to be a good community member and a youth leader. Participants will interact with peers from across Australia, China and Indonesia, share diverse lived experiences, explore different perspectives, and apply their knowledge and skills to discuss school-based challenges. The program is designed to equip students with the capabilities to become active community members and youth leaders.

Learning outcomes

Through their participation in the program, students will have the opportunity to:

- develop a deeper understanding of what it means to be a good community member and a youth leader;
- collaborate with peers to identify a school challenge;
- design a student-led leadership project to tackle the challenge;
- improve problem-solving, teamwork, effective communication and public speaking skills, as well as intercultural capability;
- prepare for optimal participation in the Global Youth Forum, which is a program designed for Year 9 students.

The ELF forum (May cohort) is open to Year 7-8 students from across Victoria, China and Indonesia to explore leadership skills, intercultural understanding, critical thinking, and global goals with a local lens. Each school can register up to six students per school.

Throughout the program, students will use Zoom and its breakout room functionality to connect with other students and teachers from Victoria, China, and Indonesia, as well as with Asia Education Foundation staff and invited guest speakers. They will use a 6-step problem-solving framework to consider the United Nation's Sustainable Development Goals through discussion of identified school challenges. They will also have the opportunity to hear from and interact with three inspiring youth leaders who will share their insights about being youth leaders and how their work contributes to creating inclusive and equitable communities. The program is designed to create a fun, interactive, and engaging environment that empowers students to become confident, compassionate, and culturally aware leaders.

1.2 KEY EVENTS, TIMINGS AND ZOOM LINK

Day 1 (Pre-forum): 9.00 am – 3.00 pm (AEST), Monday 8 May

Day 2 (Main forum): 9.00 am – 3.00 pm (AEST), Wednesday 10 May

Day 3 (Post-forum): 9.00 am – 3.00 pm (AEST), Friday 12 May

Post-Program Focus Group Debrief Sessions (2 options):

12.00 pm - 3.00 pm (AEST), Thursday 18 May (online)

OR

10.00 am to 2.00 pm (AEST), Friday 19 May (face-to-face at University of Melbourne)

Note: A detailed schedule of activities is at Appendix.

The Zoom Link

All Zoom sessions for the event will use the SAME Zoom Link, as follows:

<https://unimelb.zoom.us/j/83023656223?pwd=VWxETIFqRTZVTU9vNIN4dDB4NWJXUT09>

Password: 462560

1.3 THE HANDBOOK AND TEACHER'S ROLE

This Teacher Handbook is a comprehensive guide designed to help teachers prepare for and participate in the forum. The handbook includes important information such as the program's objectives, the role of teachers, and the responsibilities of students during the three-day event.

In addition to the Teacher Handbook, teachers will also receive a Student Handbook, which provides students with an overview of the event and its activities, as well as the requirements for participation. Teachers should review the Student Handbook and work with their students to ensure that they are prepared for the event.

Primary role of teachers before the event:

- Select and prepare students (max. 6) for participation in the forum
- Review the information in the Teacher Handbook
- Ensure students understand 'what to expect' for the upcoming forum
- Ensure students' understanding of Code of Conduct
- Coordinate with Asia Education Foundation staff to ensure necessary equipment and materials are available for students

During the three-day forum:

- Ensure students are present and prepared to engage in activities in a respectful manner
- Coordinate and lead the single-school activities (labeled as 'in your school group' in the Student Handbook)
- Support facilitators and students in completing multi-school activities
- Supervise students during breakout sessions to ensure they are on task and working collaboratively
- Provide support to students who may need additional assistance with tasks or activities
- Facilitate discussions or lead activities as needed.

Teachers will receive training and support from AEF staff prior to the event (i.e., teacher's information session). This will include a detailed briefing on the activities and expectations for each session, as well as guidance on how to manage the technology and resources needed for the online sessions.

By taking an active role in leading classroom activities, teachers will have the opportunity to engage with their students in a meaningful way and support their learning and development as emerging leaders. They will also have the chance to connect with other teachers and schools from across Victoria, China and Indonesia, sharing ideas and building relationships that can support ongoing collaboration and learning.

1.4 ASIA EDUCATION FOUNDATION (AEF) CONTACTS

On the forum days if you have any technical issues or urgent queries and need to contact someone at AEF please contact –

Chris Higgins

Director - Education

Email: chris.higgins@unimelb.edu.au

Mobile: 0402 401 012

Dr. Bo Hu

Education Programs Coordinator

Email: bo.hu1@unimelb.edu.au

Mobile: 0478 758 032

Supreya Blyth

Program Coordinator

Email: s.blyth@asialink.unimelb.edu.au

Phone: 0432 753 862

All other general enquiries:

Asia Education Foundation

Level 4 Sidney Myer Asia Centre

The University of Melbourne, Victoria 3010 Australia

Email: aef-support@asialink.unimelb.edu.au

www.asiaeducation.edu.au

1.5 VICTORIAN DEPARTMENT OF EDUCATION

The Victorian Department of Education has provided support and funding to make this forum possible. The Asia Education Foundation would like to express our gratitude to the Department for their valuable support and for providing the opportunity to our Year 7-8 students to develop their leadership skills and intercultural capabilities.



Education
and Training

PART 2: TEACHER PREPARATION

2.1 TEACHER PRE-BRIEFING

Teachers are invited to attend an event briefing end of April (details to be sent directly to participating teachers). This briefing will provide an overview of the forum and an opportunity for teachers to ask questions.

2.2 STUDENT SELECTION

Each school can have a maximum of six students to be part of the Victorian Young Leaders: Emerging Leaders Forum. The selection process for students should be determined by each school, taking into account their unique context. There are several factors to consider when selecting students, such as whether there is an existing student leadership group or if the forum would benefit students who want to connect with peers from across Victoria and internationally.

- To help schools with the selection process, it is suggested that they discuss the following questions:
- Can you describe what we expect our students to learn from participating in this experience?
- What are the reasons why certain students should take advantage of this opportunity?
- How will we identify which students will benefit from this experience?

After the forum, teachers will be asked to provide information about the process they used to select their students. This information will assist the Asia Education Foundation and the Victorian Department of Education in understanding each school's specific context and selection process, and provide further support to future participants and schools.

2.3 TEACHER PRE-FORUM SURVEY

We ask that teachers please complete a pre-forum survey to provide insight on reasons for attending the forum and how it relates to school strategic plans. This evidence helps the AEF better tailor future programs. Teachers are asked to complete this before the commencement of the forum. The survey can be found here:
<https://www.surveymonkey.com/r/F7DSKWH>



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2.4 STUDENT HANDBOOK AND TEACHER PREPARATION

The Student Handbook contains a guide for both teachers and students on the specifics of each activity. A detailed schedule of activities is included in the Student Handbooks and is also at Appendix.

There are several single-school breakout activities that teachers will be expected to administer and supervise. These are identified in the schedule at Appendices. Teachers are requested to make sure that they have reviewed these activities prior to the forum and have the Handbook available during each activity.

Teachers are also requested to ensure each student has a Handbook for use during the forum. These will be required for students to understand and complete activities. Please ensure students have a copy of the Student Handbook and have read through this before attending the forum. The initial section contains essential administrative information, with the remainder being explanations and worksheets for forum activities.

Students can also be referred to the AEF website, which includes a repository of all activity resources: <https://www.asiaeducation.edu.au/programmes/go-global-programs/victorian-young-leaders-emerging-leaders-forum-resources>

Students can use this website to access all instructions and materials for the forums.

2.5 ICT AND ONLINE PREPARATION

Zoom Name

It is highly recommended that each of the students use their own device to join the Zoom instead of sharing with their friends, so that they will have more opportunities to speak with others. Please remind your students to change their Zoom name to a short version of school name and their first name.

Examples ONLY:

SCHOOL NAME	SHORT SCHOOL NAME	YOUR FULL NAME	YOUR ZOOM NAME
Australian International Academy	AIA	Jane Doe	AIA_Jane
MAN 2 Model Makassar	MAN2_MOD	Jane Doe	MAN2_Jane
Shanghai Foreign Language School	SFLS	Jane Doe	SFLS_Jane

Audio Echo

There may be multiple devices in the same physical classroom that are connected to the Zoom. To ensure there is no echo during the forum, please remind your students to lower the volume of their devices and mute the microphones when someone is speaking in the classroom.

Website Access

We will be using online resources such as Padlet (padlet.com) and Mural (www.mural.co) to collaborate and share our ideas. Before the forum, please ensure that your students are able to access these links at your school as some schools may have these websites blocked.

PART 3: STUDENT PREPARATION

3.1 STUDENT HANDBOOK

Students will be provided access to the Student Handbook before the Forum. At least one week before the Forum, teachers are requested to ensure that students have received and read the Handbook and completed the key administrative requirements described below.

The Student Handbook contains all the learning activities students will engage in throughout the forum. Teachers are requested to ask students to review these before the forum. They will need to bring their Handbook to the forum as they will be required to complete activities and record notes during activities, especially if they have connection or internet issues and cannot access any of the links on the day.

3.2 CODE OF CONDUCT AND MEDIA RELEASE FORMS

The Student Handbook contains links to the Forum code of conduct and media release forms.

The code of conduct form is essential for students to acknowledge that they have understood the conduct expected of them in the Forum.

The media release form is required for parents/guardians to acknowledge whether they consent to the AEF using images or recordings of their children in future learning materials, online posts, or publications.

Both forms can be found at this link:

https://melbourneuni.au1.qualtrics.com/jfe/form/SV_agXMHYDEackpVwG

3.3 GLOBAL CITIZEN STUDENT PERCEPTION SURVEY

Student Handbooks also contain a link to the pre-forum Global Citizen Student Perception Survey. Teachers are asked to ensure that students complete the survey before Day 1 of the forum.

This survey is essential for AEF to establish a baseline of student knowledge and understanding. These results will be compared with answers from a post-Forum survey to provide evidence of learning resulting from the forum for teachers and the AEF. This evidence is used by the AEF in program evaluation and reporting, and provides feedback used to improve the experience of students participating in future forums.

The pre-Forum survey can be found at this link: <https://www.surveymonkey.com/r/F7MRGHM>

3.4 PREPARING STUDENTS FOR MULTI-SCHOOL BREAKOUT ROOM CONVERSATIONS

During the Forum, students will participate in multiple breakout room conversations with students from other Victorian and international schools. Students are asked to think about how to introduce themselves (see below suggested structure) and get ready for some ice-breaking activities.

- My name is...
- I am ...years old
- I am from....in.....
- My school is called...
- My school is....(tell them a little bit about your school, something interesting)

3.5 PREPARING STUDENTS FOR GUEST SPEAKERS

There will be several guest speakers throughout the forums. Students are asked to read their biographies in their Student Handbook and consider what questions they might ask the guests.

Each guest will present and there will be an opportunity for students to ask questions. Guest speaker biographies are also available at: <https://www.asiaeducation.edu.au/programmes/go-global-programs/victorian-young-leaders-emerging-leaders-forum-resources>

PART 4: DURING THE FORUM

4.1 SUPERVISION

The AEF expects that each school group will be supervised in their physical workspace by their students. While AEF are facilitating the forum days, it is the school and teacher's responsibility to actively supervise their students throughout all activities.

In all single-school activities, teachers will be responsible for explaining the activity to students, and in facilitating the conduct of the activity for their school group. AEF facilitators will be available online in these activities to assist as required.

4.2 ICT ADMINISTRATION AND ONLINE INTERACTION

ICT administration. We ask teachers to ensure that students are set up appropriately to use Zoom, with access to the relevant links and with a short version of name prepared and entered on their device. Each group/student should be on mute and have their video on. Please ensure students are familiar with having volume turned down or on mute when others in the room may be speaking so as not to pick up background noise.

As described in part 2, all schools will be required to enter a school name in Zoom at the commencement of the day.

Online interactions. Students are asked in their Student Handbook to use the "raise hand" button and wait to be invited before they ask a question or make a comment. Students are asked to remain on mute unless speaking. Teachers are requested to assist students with remembering to mute and unmute, and on using the buttons and wait until called on before speaking.

Students are asked to only use the chat function in response to specific prompts by facilitators. Teachers are requested to supervise student device use and ensure students are not using the chat or reaction functions for general conversation or unprompted commentary.

Students are also provided with some suggestions on how to approach online conversations politely and effectively in their handbooks. Teachers are requested to review these and remind students of them as required.

Privacy. Students are told in the Student Handbook that they are not to record or take images of other participants, including screenshots. They are also advised not to share private information about themselves or others.

4.3 BREAKOUT ACTIVITY MANAGEMENT

Single-school breakout activities. Teachers will be responsible for explaining requirements and coordinating student participation in single-school breakout activities. AEF facilitators will be present online to support teachers and students as required.

Mixed-school breakout activities. AEF facilitators will be responsible for explaining requirements and coordinating student participation in multi-school breakout activities, however, in-room teachers will be expected to support, encourage, and help coordinate the participation of their students. These breakout rooms may include students from other schools, including international schools in mixed school breakout rooms.

All breakout activities. Students will be asked to take a role in the breakout rooms, such as speaker, recorder, encourager. We ask that teachers help coordinate student roles where necessary.

The roles are as follows:

Speaker – at the end of the breakout room activity, the speaker will report back a summary of the groups' discussion in the main ZOOM room.

Recorder – takes notes of the discussion and adds them to a recording place such as a Padlet, Mural, Google doc.

Encourager – ensures that each person in the ZOOM room has taken a turn to speak and encourages everyone to take a turn. They might say phrases such as, 'Person X, what were your thoughts on'. 'Person X, I noticed you haven't had a chance to say anything yet, what do you think...'

Facilitator – ensures that the group knows and understands what the task is. They will start everyone off by providing a short recap of what the task is. They might also ensure everyone has taken a role and who is taking what roles.

Time-keeper – ensures that they are monitoring the time for the activity and also how long each person speaks. They may politely ask someone to pass to someone else by saying, 'Thank you person X, I am conscious we only have X more minutes, so we might pass to someone else now.'

4.4 ACCEPTABLE CONDUCT

As stipulated in part 2, students must have signed code of conduct forms prior to participation in the Forum. Teachers are expected to be conversant with the code of conduct and may choose to stick a copy on their classroom wall as a reminder to students. Teachers are also asked to review the General Expectations outlined in Student Handbook. Teachers are expected to ensure student behavior meets the expected standard.

All members present at the forum are expected to behave in ways that promote a safe, supportive, inclusive and effective learning environment. Please ensure that students are aware that all content students share is respectful, inclusive and polite. Racist, sexist, bullying, and any discriminatory behaviour in any form will not be tolerated. AEF reserves the right to mute and/or remove a participant at any time for the wellbeing of others.

The code of conduct can be found in Student Handbooks and https://melbourneuni.au1.qualtrics.com/jfe/form/SV_agXMHYDEackpVwG

4.5 REPORTING A PROBLEM

The Child Protection Act 1999 “requires certain professionals, referred to as ‘mandatory reporters’, to make a report to Child Safety, if they form a reasonable suspicion that a child has suffered, is suffering or is at an unacceptable risk of suffering significant harm caused by physical or sexual abuse, and may not have a parent able and willing to protect them, and may not have a parent able and willing to protect them” (Both Asia Education Foundation and supervising teachers are under a legal obligation to report potentially abusive behaviours to Child Safety.

Should you suspect that any forum members have behaved inappropriately during the day, we ask you to report the matter to the AEF support officer on duty or follow your schools’ reporting procedure. You may contact the AEF support officer by sending a private message via the chat function, and/or emailing:

aef-support@asialink.unimelb.edu.au

s.blth@asialink.unimelb.edu.au

chris.higgins@unimelb.edu.au

PART 5: AFTER THE FORUM

5.1 POST-FORUM SURVEYS

Students. Victorian Students need to complete a post-forum Global Citizen Student Perception Survey at the completion of the forum. There will be a raffle of several \$30 Spotify vouchers for students who complete and submit the post-forum Global Citizen Student Perception Survey.

<https://www.surveymonkey.com/r/2DQ98Q6>

Teachers. In the final post-forum event teachers will also need to complete a survey to provide feedback for improving this pilot program.

<https://www.surveymonkey.com/r/29X2C7L>



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5.2 SUGGESTED POST-FORUM ACTIVITIES FOR STUDENTS

Even though the forum is over, it does not mean the journey ends there. On the contrary, we encourage you to build on the knowledge, skills and understanding your students have developed through this experience. We have provided a list of follow-up actions you could undertake below but don't let these limit you.

Sharing Forum outcomes. There are many ways students can share the forum outcomes with the wider school and local communities. For example, they may wish to:

- Write a reflective piece to include in your school's newsletter
- Create a video or podcast to share on your school's website and social media
- Create a video based on their ideas for Videos for Change - <https://australia.videosforchange.org/?locale=en>
- Present to a school assembly

Write a blog post. We would love students to write a short opinion piece or blog post that we can publish in several places, including: AEF website, AEF Social Media, and with some of our other partner organisations such as the VicSRC Blog and newsletter and ABC education.

Continue the conversation with overseas partners. If your school has a partnership with a school overseas, their fellow students would no doubt be interested to hear about your team's experience and the forum outcomes. The AEF can help link schools with other participating schools if requested. For example, you could:

- Arrange a video conference to talk to students
- Share one or more of your creations as suggested above
- Decide on a collaborative project to implement from the Big Ideas developed by students at the forum.

Implement a local student-led leadership initiative. At the forum, students designed a leadership project to help create an inclusive and equitable school community. We could encourage your students to implement their leadership initiative and make a real change!

APPENDIX 1: PROGRAM SCHEDULE

DAY 1 - PROGRAM SCHEDULE

ACTIVITY	TIME (AEST)	EVENT	FORMAT	LEAD COORDINATOR
0.1	9.00-9.20am	Welcome, Acknowledgement of Country	Main Session	AEF facilitators
Module 1: Understanding Community				
1.1	9.20-9.30am	Creative reflection: What is community?	Main Session	AEF facilitators
1.2	9.30-9.35am	Video: What does community mean to you?	Main Session	AEF facilitators
1.3	9.35-9.55am	Discussion on Community	In your classroom	Classroom teachers
	9.55-10.10am	Break		
1.4	10.10-10.25am	Share discussion about community	Main Session	AEF facilitators
Module 2: Public Speaking				
2.1	10.25-10.35am	Public speaking strategies	Main Session	Jahin Tanvir
2.2	10.35-10.55am	Practising the strategies	Breakouts -VIC	AEF facilitators
	10.55-11.15am	Break		
2.3	11.15-11.25am	Welcome international schools and recap 'FAVE'*	Main Session	Jahin Tanvir
2.4	11.25-11.35am	Practise: 'Sell me a pen' using 'FAVE'	In your classroom	Classroom teachers
2.5	11.35-11.55am	International icebreaker: Introduce yourself & 'Sell me a pen'	Breakouts -International	AEF facilitators
2.6	11.55-12.05pm	Q&A with Jahin Tanvir	Main Session	Jahin Tanvir
	12.05-12.15pm	Break		

Module 3: Youth Leadership				
3.1	12.15-12.25pm	Video viewing: Youth Leadership	Main Session	AEF facilitators
3.2	12.25-12.30pm	Group discussion instructions	Main Session	AEF facilitators
3.3	12.30-12.45pm	Group discussion on youth leadership	In your classroom	Classroom teachers
3.4	12.45-1.10pm	Mapping of youth leader characteristics	Breakouts - International	AEF facilitators
	1.10-1.50pm	Lunch Break		
3.5	1.50-2.00pm	Share discussion on qualities of a youth leader	Main Session	AEF facilitators
Module 4: Guest speaker Anna Louey				
4.1	2.00-2.05pm	Introduce Anna Louey	Main Session	Student representative
4.2	2.05-2.20pm	Explore youth leadership with Anna Louey	Main Session	Anna Louey
4.3	2.20-2.30pm	Q&A with Anna Louey	Main Session	AEF facilitators
Module 5: How to make a change – from global to local				
5.1	2.30-2.35pm	Video: Jane: A Snapshot	Main Session	AEF facilitators
5.2	2.35-2.50pm	Group discussion on Jane Goodall's video	Breakouts -International	AEF facilitators
5.3	2.50-2.55pm	Sharing thoughts on Jane Goodall's story	Main Session	AEF facilitators
5.4	2.55-3.00pm	Padlet reflection	Main Session	AEF facilitators

*Activities may be subject to change based on guest speaker's suggestion.

DAY 2 - PROGRAM SCHEDULE

ACTIVITY	TIME (AEST)	EVENT	FORMAT	LEAD COORDINATOR
0.2	9.00-9.05am	Acknowledgement of country + Goal setting	Main Session	AEF facilitators
Module 6: Defining the Challenge				
6.1	9.05-9.15am	Six-Step Problem Solving + Introduction of Leadership Project	Main Session	AEF facilitators
6.2	9.15-9.45am	Imagine if...	In your classroom	Classroom teachers
6.3	9.45-10.05am	What are YOUR school challenges?	Breakouts -VIC	AEF facilitators
	10.05-10.15am	Break		
6.4	10.15-10.25am	How to start a new conversation	Main Session	AEF facilitators
6.5	10.25-10.40am	What can you actually do?	In your classroom	Classroom teachers
6.6	10.40-11.00am	Share the challenge with your peers	Breakouts -International	AEF facilitators
6.7	11.00-11.05am	Revise the challenge	In your classroom	Classroom teachers
	11.05-11.20am	Break		
Module 7: Determining the Cause				
7.1	11.20-11.25am	Welcome the internationals + Recap	Main Session	AEF facilitators
7.2	11.25-12.40pm	The tree - crown to root	In your classroom	Classroom teachers
7.3	11.40-11.50pm	Active listening skills (Jahin's presentation skills)	Main Session	AEF facilitators

PROGRAM SCHEDULE

7.4	11.50-12.20pm	Introduce your problem + provide feedback	Breakouts - International	AEF facilitators
7.5	12.20-12.25pm	Report back	Main Session	AEF facilitators
	12.25-12.35pm	Break		
Module 8: Finding Solutions				
8.1	12.35-12.40pm	Introduce the next step	Main Session	AEF facilitators
8.2	12.40-1.00pm	Brainstorming possible solutions	In Your Classroom	Classroom teachers
8.3	1.00-1.05pm	Report back	Main Session	AEF facilitators
	1.05-1.45pm	Lunch break		
8.4	1.45-2.05pm	Thinking routine: Does it fit?	In Your Classroom	Classroom teachers
Module 9: Leadership Project Development				
9.1	2.05-2.10pm	ALTG?	Main Session	AEF facilitators
9.2	2.10-2.30pm	Your Leadership Project & SDGs	In Your Classroom	Classroom teachers
9.3	2.30-2.55pm	Sharing the draft of Leadership project&feedback	Breakouts -International	AEF facilitators
9.4	2.55-3.00pm	Wrap up	Main Session	AEF facilitators

DAY 3 - PROGRAM SCHEDULE

ACTIVITY	TIME (AEST)	EVENT	FORMAT	LEAD COORDINATOR
0.3	9.00-9.10am	Acknowledgement of Country	Main Session	AEF facilitators
Module 10: Case study: Kiama High School				
10.1	9.10-9.20am	Six Step problem solving model Analysis task	Main Session	AEF facilitators
10.2	9.20-9.30am	Case study: Kiama High School	Main Session	AEF facilitators
10.3	9.30-9.45am	Analyse the case study using the Six-Step problem solving model	In your classroom	Classroom teachers
10.4	9.45-9.55am	Discuss stages of problem solving in the case study	Main Session	AEF facilitators
	9.55-10.10am	Break		
Module 11: Community case study: Chill out and look about				
11.1	10.10-10.15am	Case study: Chill Out and Look About	Main Session	AEF facilitators
11.2	10.15-10.25am	Discuss importance of community in the case study	Breakouts -VIC	AEF facilitators
11.3	10.25-10.50am	Guest Speaker: Shadab Safa	Main Session	Shadab Safa
	10.50-11.10am	Break		
Module 12: Student leadership project				
12.1	11.10-11.20am	Review Six Step problem solving model for international students	Main Session	AEF facilitators
12.2	11.20-11.50am	Finalise actionable steps and plan Leadership Project presentation	In your classroom	Classroom teachers
12.3	11.50-12.20pm	Share Leadership Project and gain feedback	Breakouts -International	AEF facilitators
	12.20-12.30pm	Break		

Module 13: Being courageous/Presentation skills

13.1	12.30-12.55pm	Guest Speaker: Kano Ravalji	Main Session	Kano Ravalji
13.2	12.55-1.00pm	Revise Presentation skills	Main Session	AEF facilitators

1.00-1.40pm Lunch break

Module 14: Leadership project presentations

14.1	1.40-1.55pm	Review and finalise leadership project Presentation practice	In your classroom	Classroom teachers
14.2	1.55-2.50pm	Present Leadership Projects	Breakouts -International	AEF facilitators
14.3	2.50-3.00pm	Student & teacher surveys	Main Session	AEF facilitators

CONNECT LEARN LEAD.

CREATING ASIA CAPABLE CITIZENS

General Enquires:

T: (+61) 3 8344 3590

F: (+61) 3 9347 1768

E: aef-support@asialink.unimelb.edu.au

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