**2023 VICTORIAN YOUNG LEADERS: GLOBAL YOUTH FORUMS**

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**Key Information for Students**

1. Key Dates & Times

**Student Briefing:** 3.00 pm - 4.00 pm (AEDT), Thursday 9 March

**Day 1 (Pre-forum)**: 9.00 am – 3.00 pm (AEDT), Tuesday 28 March

**Day 2 (Main forum)**: 9.00 am – 3.00 pm (AEDT), **choice of 3 dates.** Your teacher will choose one of the followings:

Option 1: Wednesday 29 March

Option 2: Thursday 30 March

Option 3: Friday 31 March

**Day 3 (Post-forum)**: 9.00 am – 3.00 pm (AEDT), Monday 3 April

\*Your teacher will let you know if attending the following **optional Debrief & Feedback sessions.**

* **Option 1:** Online via Zoom – Wednesday 5 April 12.00 - 3.00 pm (AEDT)

<https://unimelb.zoom.us/j/82800553890?pwd=WE0zQmxBcDJnYmdWOGlwd29qdFc0dz09>

Password: 643634

* **Option 2:** Face-to-face at University of Melbourne – Thursday 6 April 10.00 am - 2.00 pm (AEDT)
1. **The Zoom Link**

All Zoom sessions for the event will use the SAME Zoom Link, as follows:

<https://unimelb.zoom.us/j/82800553890?pwd=WE0zQmxBcDJnYmdWOGlwd29qdFc0dz09>

Password: 643634

1. Resources

All learning activities are in the Student Handbooks and on the micro website:

<https://sites.google.com/view/vyl-global-youth-forum-2/introduction>

1. Student Teams for Zoom and Name Badges

Your teacher will allocate your school into small teams with a number. You will log into the Zoom as small teams and change your Zoom name to a short version of school name and team number e.g. if the school has 18 students attending, you may be placed into teams of 3 or 4 students and be numbered. See the table below for some examples about how to name your teams for Zoom. Please wear a stick label with your first name written on it in **LARGE letters** so that people on Zoom can see it clearly. This also allows others to use your name during conversations.

**Examples ONLY:**

|  |  |  |  |
| --- | --- | --- | --- |
| SCHOOL NAME | SHORT SCHOOL NAME | GROUP NUMBER  | YOUR Zoom NAME |
| Australian International Academy  | AIA | Group 1  | **AIA\_GRP\_1** |
| MAN 2 Model Makassar | MAN2\_MOD | Group 2 | **MAN2\_MOD\_GRP\_2** |

**Checklist for Students**

**Please make sure you complete the following tasks before and after the forum.**

***Before the forum***

|  |  |
| --- | --- |
| □ | Preview the Student Handbooks (Student Information Pack) and understand the learning objectives of the program |
| □ | Thoroughly read and complete the **Code of Conduct Form** & have **a parent/guardian** read and acknowledge the **Media Release Form** via the following link:<https://melbourneuni.au1.qualtrics.com/jfe/form/SV_28ZarAW4TjYD9Oe> |
| □ | Complete the Student Pre-forum survey<https://www.surveymonkey.com/r/GYFPreCohort6> |
| □ | Create a name badge with your first name written on it in LARGE letters  |
| □ | Ensure all necessary equipment (laptops, microphones, earphones and etc.) and software (Zoom) are available and tested |

***After the forum***

|  |  |
| --- | --- |
| □ | Complete the Student Post-forum survey[[https://www.surveymonkey.com/r/GYFPostCohort6](https://www.surveymonkey.com/r/Cohort6Teacher-Post)](https://www.surveymonkey.com/r/GYFPostCohort6) |
| □ | Share forum outcomes with the wider school and local communities |

